



## CENTRAL RED CROSS BLOOD CENTRE

Cuttack-753007-ODISHA

E-mail: [crcbb.ctc@gmail.com](mailto:crcbb.ctc@gmail.com)

### NOTICE INVITING TENDER

FOR 'TECHNICAL CONSULTANT' IN THE MATTER OF 'NABH ACCREDITATION' TO CENTRAL RED CROSS BLOOD CENTRE, CUTTACK

Bid Reference No. BC/ESTT/003/2025/ 192

Date: 26.06.2025

CENTRAL RED CROSS BLOOD CENTRE, Medical Road, (Near BOSE-Engineering School) CUTTACK, is desirous of deploying a Technical Consultant in the matter of getting "NABH accreditation". So it invites tenders from eligible Technical consultants who shall extend all possible help, support & professional guidance in getting NABH accreditation (being granted by Quality Council of India) for the Blood Centre. Tender form can be obtained from the office of the Director, Central Red Cross Blood Centre, BOSE Campus, Cuttack from dt. 26.06.2025 on all working days during routine working hours of this office till 11 A.M. of dt.07.07.2025 only on payment of Rs.1000/- in shape of cash or Demand Draft drawn on any nationalised Bank in favour of "Director, Central Red Cross Blood Bank", payable at Cuttack towards cost of Tender paper (non-refundable). The Authority reserves the right to accept/reject any part thereof or all the bids without assigning any reason thereof. Interested bidders may submit their best offer price along with other documents by 1.00 P.M. of dt.07.07.2025. The detail to this effect is available in the Website [www.crcbloodcentrectc.org](http://www.crcbloodcentrectc.org).

N.B. The vendor who have purchased the earlier tender paper need not to be purchased the same again.

Director

CENTRAL RED CROSS BLOOD CENTRE  
CUTTACK

Memo No. ....193/ BC/ESTT/003/2025

Date: 26-06-2025

Copy to the Notice Board of CRCBC, Cuttack

Director

CENTRAL RED CROSS BLOOD CENTRE  
CUTTACK



**BRIEF OF THE TENDER**

| <i>Sl.No</i> | <i>Activity / Description</i>     | <i>Schedule date / time</i>  |
|--------------|-----------------------------------|--|
| 1            | Tender No. / date                 | BC/ESTT/003/2025/ 192<br>dt. 26.06.2025  |
| 2            | Pre-bid meeting                   | 01.07.2025 AT 1 p.m.   |
| 3            | Last date of Submitting Quotation | 07.07.2025 (by 1 P.M.)   |
| 4            | Date of Opening of Technical Bid  | 08.07.2025 (at 11.30A.M.)  |
| 5            | Date of Opening of Price Bid      | 08.07.2025 (at 1 P.M.)   |
| 6            | Services to be Quoted for         | support & professional guidance in getting NABH accreditation (being granted by Quality Council of India) for the Blood Centre as stated in Format - 1 |
| 7            | Date of commencement of contract  | Within a week from the date of award of contract   |

The bidder shall submit the tender documents with Technical bid and price bid in separate sealed envelopes superscribed as Technical Bid (Cover-A) and Price bid (Cover-B), which will be kept inside a single sealed envelop superscribed as "TECHNICAL CONSULTANT" along with Bid Reference No. and date.

Interested bidders have to send their Quotations by post or by dropping it in the specified tender box placed at the CRCBC premises which must reach the Office of CENTRAL RED CROSS BLOOD CENTRE, Near BOSE, Medical Road, CUTTACK- 753 007 before the last date and time. Postal delays shall not be entertained.

The bidders have to deposit Earnest Money Deposit (EMD) of Rs.3,000/- in the form of a demand draft drawn on any Nationalized Bank in favor of Director, CENTRAL RED CROSS BLOOD BANK, CUTTACK payable at Cuttack and it has to be submitted along with the Technical BID. Bidders are requested to write their full name and address at the back of the Demand Draft.



*Pre*

## TERMS & CONDITIONS

### GENERAL

1. The Agreement shall commence from the date of execution of agreement and shall continue up to the date of obtaining certificate of accreditation by NABH unless it is curtailed or terminated by the authority owing to deficiency of service or change in requirements.
2. The Agreement may be continued on the same terms and conditions or with some additions / deletions / modifications for a further specific period mutually agreed upon by the Consultant and the Authority of CENTRAL RED CROSS BLOOD CENTRE, CUTTACK.
3. The consultant shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organization by whatever name be called without the prior written consent of the Authority.
4. The Authority reserves the right to terminate the Agreement during Agreement period by issuing prior notice of 15 days to the consultant.
5. The award of contract will be placed in favour of the selected consultant whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price. Preference may be given to a Blood Centre subject expert or experience of facilitating NABH in a similar field(i.e. Blood centre).

### LEGAL

6. Tax deduction at Source (T.D.S.) shall be made as per the provisions of Income Tax Act/ Rules, as amended, from time to time and a certificate to this effect shall be provided by CENTRAL RED CROSS BLOOD CENTRE, CUTTACK to the Consultant.
7. In case, the MSP fails to comply with any liability under appropriate law, and as a result thereof, the Society (CENTRAL RED CROSS BLOOD CENTRE, CUTTACK) is put to any loss / obligation, monetary or otherwise, CENTRAL RED CROSS BLOOD CENTRE, CUTTACK will be entitled to get itself reimbursed out of the outstanding bills of the Consultant, to the extent of the loss or obligation in monetary terms.
8. The Agreement is liable to be terminated because of non- performance, deviation of terms and conditions of contract. The Society (CENTRAL RED CROSS BLOOD CENTRE, CUTTACK) will have no liability towards non- payment of remuneration or statutory dues in respect of the employed persons and the outstanding statutory dues of the service provider to statutory authorities. If any loss or damage is caused to the Society (CENTRAL RED CROSS BLOOD CENTRE, CUTTACK) by the consultant, the same shall be recovered from the unpaid bills & from the performance security deposit amount.
9. If the selected Consultant fails to execute the order successfully, the CENTRAL RED CROSS BLOOD CENTRE, CUTTACK will debar the said Consultant to participate in any tender of CENTRAL RED CROSS BLOOD CENTRE, CUTTACK and action will be taken to blacklist the said Consultant.



*Spec*

10. Any efforts by a bidder to influence on its decision on bid evaluation or placement of order may result in rejection of the bidder's offer.
11. CENTRAL RED CROSS BLOOD CENTRE, CUTTACK has reserved the right to cancel the tender at any time without assigning any reason thereof.
12. Any legal dispute arising out of this is subject to Cuttack jurisdiction only

### **FINANANCIAL**

13. The Technical Bid should be accompanied with an Earnest Money Deposit (EMD) of Rs.3,000/- in the form of Demand Draft drawn in favour of **Director, Central Red Cross Blood Bank, Cuttack** payable at Cuttack failing which the tender shall be rejected out- rightly.
14. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid (First Stage) & Financial Bid (Second competitive stage) shall be returned to them without any interest .
15. The selected Consultant shall execute an agreement in Format - 2 on deposit of Performance Security for Rs.3,000/- in the form of Demand Draft drawn in favour of "**Director, Central Red Cross Blood Bank,**" payable at Cuttack . If the Consultant fails to execute the agreement within the time allowed by CENTRAL RED CROSS BLOOD CENTRE, CUTTACK (one week from the date of award of contract) the EMD will be forfeited. If the successful bidder fails to deploy the required manpower within 15 days from the date of placing the order, the EMD/performance security deposit shall be forfeited and the order will be cancelled without giving any further notice.
16. In case of breach of any terms and conditions of the agreement between the selected Consultant & CENTRAL RED CROSS BLOOD CENTRE, CUTTACK, the Performance Security Deposit of the Manpower Service Provider shall be liable to be forfeited besides annulment of the Agreement / Contract.
17. **Payment to the Consultant**
  1. Central Red Cross Blood Centre , shall pay 80% (eighty percentages) of the total consultation charges/fees in three different installments i.e.
    - a. On signing of agreement – 20%
    - b. After Documentation - 20%
    - c. After Internal audit - 20%
    - d. After Assessment - 20%
  2. The remaining balance 20% (twenty percentages) shall be paid by Central Red Cross Blood Centre on getting certificate of accreditation.

### **Documents to be attached with the Technical Bid**

1. Document relating to submission of Bid document cost
2. Earnest Money Deposit (EMD) of Rs.3,000/- in the form of demand draft drawn on any Nationalized Bank in favor of Director, CENTRAL RED CROSS BLOOD BANK, CUTTACK payable at Cuttack
3. Self attested photo copy of Certificate of Incorporation/Registration/Partnership deed, if any.
4. Self attested photo copy of PAN No. (Income Tax)
5. Self attested photo copy of GST No
6. Self attested photo copy of Income Tax Return for the last financial year (2023-24 )
7. Declaration in the prescribed Format - 3
8. Bidders' Profile as per Format - 4
9. Self attested photo copy of experiences , if any

*Note: Price bid (format-1) **MUST NOT BE ENCLOSED IN THE TECHNICAL BID.** Otherwise the bid shall be cancelled. It should be kept in a separate envelop marked as PRICE BID*



*Handwritten signature or initials in blue ink.*

FORMAT - 1  
(To be submitted in Price bid Envelop)  
(Format of Price Bid)

Name of the Bidder:

Bid Ref No. :

| Sl.No. | Services to be provided | Estimated cost of Tender in Rs. | Taxes if any | Estimated cost of Tender including all taxes in Rs. |
|--------|-------------------------|---------------------------------|--------------|---|
|        |                         |                                 |              |   |
|        |                         |                                 |              |   |

FORMAT - 2

**“Agreement”**

This agreement is made on date ----- between (Name & address in detail)-----  
-----as party of the 1<sup>st</sup> part

AND

Central Red Cross Blood Centre, having its office at Medical road (Near BOSE), Cuttack being  
represented by its Director-----aged about -----years as party of the 2<sup>nd</sup> part.

AND WHEREAS, **Central Red Cross Blood Centre, Cuttack** is a registered & statutorily recognized healthcare service provider engaged in collecting human blood & providing blood & blood components to patients.

AND WHEREAS, **Central Red Cross Blood Centre, Cuttack** has expressed willingness & given consent to adopt to follow all procedure(s) & measures to avail **“NABH Accreditation ”** to be granted by **“Quality Council of India”** and has entered mutually into this present agreement with M/s.....

AND WHEREAS, ..... has graciously accepted this offer & entered mutually into this agreement as a recognized consultant to extend all possible help, support & professional guidance owing to the need of the client by name Central Red Cross Blood Centre, Cuttack in getting accreditation process done through proper planning, solving issues related to infrastructure & technical development & any other as & when required.

Now, therefore it is agreed as follows:-

1. That, the 1<sup>st</sup> part ..... shall guide the client by name Central Red Cross Blood Centre, Cuttack in planning, designing, manpower solution, training & development to the extent in accordance to the guided procedure to facilitate the said Blood Centre in availing NABH Accreditation.



*[Handwritten signature]*

2. That, as agreed upon mutually by both the parties, the final consultation charges/fees for the above said assigned services has been finalized for **Rs. .... (in words .....)** which in other words may be treated as service charges towards the NABH guidance.
3. That, the client by name Central Red Cross Blood Centre shall pay 20% (Twenty percentages), equivalent to Rs ...../- of the total consultation charges/fees upfront as token advance on the date of entering to this agreement.
4. That as mutually agreed upon, the client by name Central Red Cross Blood Centre , shall pay 60% (sixty percentages) equivalent to Rs...../- (Rupees .....only) of the total consultation charges/fees in three different installments i.e.
  - a. After Documentation - 20%
  - b. After Internal audit - 20%
  - c. After Assessment - 20%
5. That, as mutually agreed upon, the remaining balance 20% (twenty percentages) equivalent to Rs...../- shall be paid by the client by name Central Red Cross Blood Centre after getting certificate of accreditation.
6. That, non compliance to the agreed payment terms as described in Sl No (3), (4) & (5) during the process of assignment implementation shall adversely affect the support of the 1<sup>st</sup> part ..... to the client by name Central Red Cross Blood Centre & this agreement shall stand ceased & invalid.
7. That, as mutually agreed upon, during the training period the client by name Central Red Cross Blood Centre, understanding the importance of NABH process orientation, shall give complete unhindered support & co-operation to the members of ..... & their authorized representatives time to time.
8. That, as mutually agreed upon, the client by name BLOOD CENTRE will bear all the cost of other miscellaneous expenses like printing of forms, formats, purchase of registers, office stationeries and other consumables etc as and when needed. Any structural changes of either interiors/exterior of the Red Cross Blood Centre building as per specification NABH manual if needed shall be carried out by the client by name Central Red Cross Blood Centre for availing the NABH Accreditation. Application fees, Audit fees and other fees of NABH will be borne by Central Red Cross Blood Centre.



*Spur*

9. This has been well clarified to the client by name Central Red Cross Blood Centre that, ..... shall provide guidance/support only through their technical team as per the provision outlined to implement the NABH process & system in the Blood Centre through the designated man power including their training & follow up.
10. That the period of existence & validity of this agreement shall stand null & void automatically once the client Central Red Cross Blood Centre clears all mutually agreed financial dues to ..... & the NABH Accreditation certificate is availed by the client.
11. That any dispute or difference which may arise between the parties or their representative with regards to meaning and effect of this deed or any other matter, will be referred to two arbitrators, one to be nominated by each party, and in case of difference of opinion between them by the umpire selected by them, such proceedings shall take place of Cuttack.

IN WITNESS WHEREOF, the said ..... acting through & for the BLOOD CENTRE acting through..... have hereto signed on the dates respectively appearing under their signature.

Witness

1.

On behalf of the  
Party of the FIRST PART

2.

On behalf of the  
Party of the SECOND PART

Director  
Central Red Cross Blood Centre,  
Cuttack

BRIEF PARTICULARS OF THE SERVICES WHICH  
SHALL BE SUPPORTED / PROVIDED BY THE Consultant :

Price (in Rupees)

*IN WITNESS* whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said..... (For the hirer- **CRCBC**)

in the presence of.....



*True*

*Signed, Sealed and Delivered by the  
said.....*

*(For the Consultant) (Signature, Name, Designation and  
Address with Office seal)*

*In the presence of.....*

- 1) (Signature, Name and Address of witness)
- 2) (Signature, Name and Address of witness)

**Format-3**

(To be submitted in *Technical bid*)

**DECLARATION FORM**

*I/We.....having My/our office  
at..... do declare that I/We have carefully read all the terms  
& conditions of bid of Central Red Cross Blood Centre, Cuttack for the TECHNICAL  
CONSULTANT ' IN THE MATTER OF AVAILING "NABH" TO CENTRAL RED  
CROSS BLOOD CENTRE, CUTTACK . I will abide by all the terms & conditions set  
forth in the Bid document Reference No..... along with the subsequent amendment,  
if any.*

*I/We do hereby declare that I/We have not been de-recognized / black listed by any  
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health  
Institutions.*

*I/ We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit  
and or Performance Security Deposit if, any information furnished by us proved to be  
false at the time of inspection / verification and not complying with the Bid terms &  
conditions.*

*I/We .....do hereby  
declare that I/We will provide the consultation service for accreditation by NABH as  
per the terms, conditions & specifications of the bid document.*

*Signature of the bidder*

**Seal**

**Date:**

**Name & Address of the Firm**



*Free*

**Format-4**

(To be submitted in *Technical bid*)

**BIDDERS' PROFILE**

1. *Name of the renderer:*
2. *Full Address of Office with Telephone Number & e-mail.*
3. *Full address of operating/ Branch  
Office, if any, with Telephone No & e- mail.*
4. *PAN No. (Income Tax)*
5. *GST No*
6. *Service Tax Registration No., if any*
7. *Details of experiences, if any*
8. *Additional Information, if any*

*Signature with Seal*

---



*Free*